

BANK RECONCILIATION

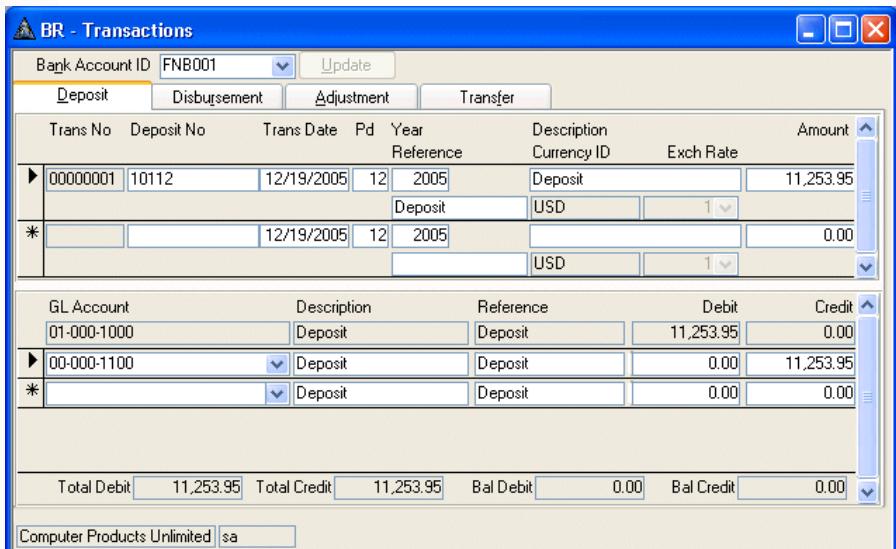
**Keep Tight Control Over Your Company's Cash;
Manage Capital Wisely**

TRAVERSE® Bank Reconciliation application helps you streamline and improve the reconciliation of bank statements with general ledger bank accounts. It makes important updates to TRAVERSE General Ledger and receives timely entries from the other applications.

TRAVERSE was developed with SQL Server, Microsoft Access® and Visual Basic.™ As a result, the user benefits from a seamless interface to products such as Word, Excel, and Mail as well as HTML language for the Internet. You'll be connected to all members of the Microsoft Office family, making it easy to share your information. In addition, TRAVERSE provides multilingual and multicurrency capabilities.

With Bank Reconciliation, you'll know which checks have cleared, which transactions are outstanding, which bank accounts contain what amounts, and exactly where your money is. Find errors and record differences between your books and the bank easily with two types of reconciliation from the Reconciliation Report—book-to-bank and bank-to-book. Reconciling is fast and simple. You can clear transactions with a single mouse click--line by line by a specific range of checks or all at once. If you make a mistake, reversing a selection is just as easy.

You need to make the best decisions about the day-to-day operations of your business. TRAVERSE Bank Reconciliation gives you the accurate information you need to make the most of your cash. Using multiple bank accounts for Accounts Receivable/Sales Order deposits and Accounts Payable/Purchase Order checks gives you the flexibility to receive money and to disburse money from different accounts.



The screenshot shows the 'BR - Transactions' window. At the top, there is a dropdown menu for 'Bank Account ID' set to 'FNB001' with an 'Update' button. Below this is a toolbar with tabs: 'Deposit' (selected), 'Disbursement', 'Adjustment', and 'Transfer'. The main area displays two tables of data. The top table, 'Transactions', has columns: Trans No, Deposit No, Trans Date, Pd, Year, Reference, Description, Currency ID, Exch Rate, and Amount. It shows two rows: one for a deposit of 11,253.95 and one for a disbursement of 0.00. The bottom table, 'GL Account', has columns: GL Account, Description, Reference, Debit, and Credit. It shows three rows: a deposit to 01-000-1000 for 11,253.95, a disbursement from 00-000-1100 for 0.00, and a deposit to 00-000-1100 for 11,253.95. At the bottom of the window, there are summary fields: 'Total Debit' 11,253.95, 'Total Credit' 11,253.95, 'Bal Debit' 0.00, 'Bal Credit' 0.00, and a status bar with 'Computer Products Unlimited | sa'.

Use the Transactions function to enter deposits, disbursements, adjustments, and transfers that have not been created through other applications.

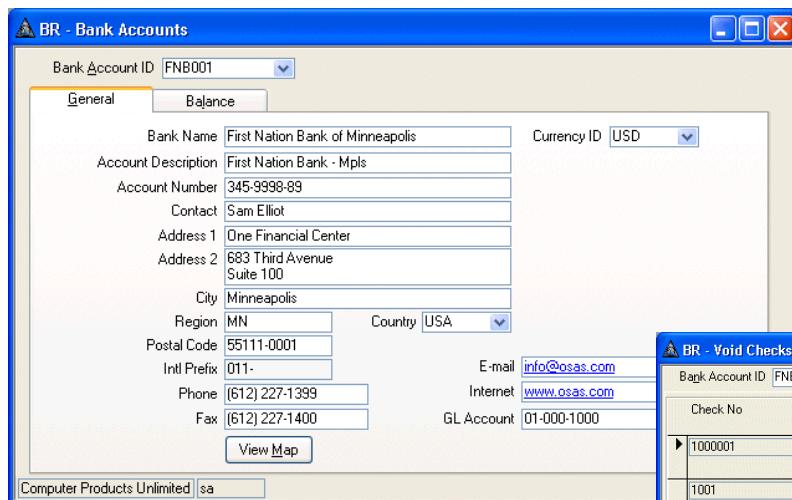
Additional Bank Reconciliation Features:

- unlimited number of bank accounts with the Bank Accounts screen
- account balance automatically displayed from the general ledger account if Bank Reconciliation is interfaced with GL
- last statement balance and statement date updated when reconciled
- enter recurring adjustments only once
- enter a transaction in any currency if the multicurrency option is on
- void a check before it is sent or stop the payment of a check before it is cashed
- void any check after it has been posted
- define your own default descriptions and references
- interaccount transfers and manual adjustments
- post transactions to multiple years
- reprint the last posting log
- stop the payment of any check, even if it was posted from an interfaced application

- purge a cleared transaction by bank account ID and by transaction date
- review total debits and credits posted to GL for each period in the Post Transactions Log
- ability to view account number, description, contact information, and statement through the Bank Accounts List
- print journal to check for errors and omissions
- maintain an accurate audit trail
- reports that list the cleared transactions, outstanding transactions, and bank-to-book and book-to-book reconciliation information

Bank Reconciliation Reports:

- Bank Reconciliation Journal
- Reconciliation Report
- Bank Account Register
- Bank Accounts Lists
- Recurring Adjustments List



BR - Bank Accounts

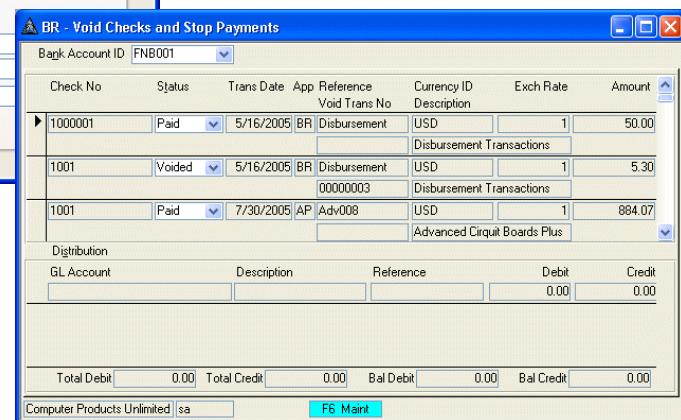
Bank Account ID: FNB001

General Balance

Bank Name: First Nation Bank of Minneapolis
Account Description: First Nation Bank - Mpls
Account Number: 345-9998-89
Contact: Sam Elliot
Address 1: One Financial Center
Address 2: 683 Third Avenue
Suite 100
City: Minneapolis
Region: MN
Country: USA
Postal Code: 55111-0001
Intl Prefix: 011-
Phone: (612) 227-1399
Fax: (612) 227-1400
E-mail: info@osas.com
Internet: www.osas.com
GL Account: 01-000-1000
View Map

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You can set up an unlimited number of bank accounts with the Bank Accounts screen.



BR - Void Checks and Stop Payments

Bank Account ID: FNB001

Check No	Status	Trans Date	App Reference	Currency ID	Exch Rate	Amount
1000001	Paid	5/16/2005	BR Disbursement	USD	1	50.00
						Disbursement Transactions
1001	Voided	5/16/2005	BR Disbursement	USD	1	5.30
						00000003 Disbursement Transactions
1001	Paid	7/30/2005	AP Adv008	USD	1	884.07
						Advanced Circuit Boards Plus

Distribution

GL Account	Description	Reference	Debit	Credit
			0.00	0.00

Total Debit: 0.00 Total Credit: 0.00 Bal Debit: 0.00 Bal Credit: 0.00

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You can use this function to void a check before it is sent or to stop the payment of a check before it is cashed.